

# Cwm Arian Renewable Energy (CARE) Ltd. Privacy Policy – General Data Protection Regulation (GDPR)

## **Our contact details.**

**Name:** Cwm Arian Renewable Energy Ltd.

**Address:** Y Wennol, Crymych, Pembrokeshire, SA41 3RJ

**Phone Number:** 01239 831602

**E-Mail:** [gdpr@cwmarian.org.uk](mailto:gdpr@cwmarian.org.uk)

## **The type of personal information we collect.**

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (e.g., full name, address, telephone numbers, email address)
- Website access, IP address, browser language, browser type.

## **How we get personal information and why we have it**

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You have subscribed to CARE's mailing list via our website.
- You have attended an event and consented to being added to our mailing list.
- Complete an online or face to face survey.
- Contact us directly via e-mail, phone, or letter.

We use the information that you have given us to:

- Inform you of events and activities that you have indicated may interest you.
- Contact you to request your services and offer our services.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information are:

***(a) Your consent. You can remove your consent at any time. You can do this by contacting us (see contact details at the top of this document)***

## **How we store your personal information**

Your information is securely stored.

We keep your personal information on secure servers within the UK for as long as CARE requires in order to provide our services. We will then dispose of your information by securely deleting from our IT systems or destroying paper records.

## **Your data protection rights.**

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Our contact details are at the top of this document if you wish to make a request.

## **How to complain**

If you have any concerns about our use of your personal information, you can make a complaint to us using any of the contact details at the top of this document.

You can also complain to the ICO (Information Commissioner's Office) if you are unhappy with how we have used your data.

## **ICO Wales contact details**

Information Commissioner's Office – Wales  
2nd Floor, Churchill House  
Churchill Way  
Cardiff  
CF10 2HH

Please phone 0330 414 6421 to talk to the team.

Email: [wales@ico.org.uk](mailto:wales@ico.org.uk)